

Health and Safety Manual

Health and Safety Policy

Tom White Waste Ltd is committed to ensuring the health safety and welfare of all employees and all others who may be affected by the work carried out within the company or at customer's premises and sites during the installation of signs.

The scope of work covers: waste management, recycling and compacting of cardboard, plastic and timber, storage of hazardous waste, vehicle maintenance workshop, diesel storage, refurbishment of skips and management of a fleet of vehicles (HGV1 and HGV2).

The responsibility for ensuring this policy is enforced is with the Joint Managing Directors.

All employees have a duty to take reasonable care of their own health and safety and that of others who may be affected by their acts or omissions and not to interfere or misuse anything provided in the interests of health and safety. Employees also have duty to co-operate with the management as far as necessary to enable them to comply with health and safety law.

To enable fulfilment of the duties under the Health and Safety at work act 1974 a Health and Safety Manual outlines the arrangements to be complied with. These include ensuring:

- Carrying out risk assessments when required
- Carrying out Health and Safety audits of the Health and Safety Manual.
- The risk assessments and audits will be carried out by a competent person.
- Vehicles, equipment and plant will be regularly maintained.
- Employees will be provided with sufficient information, instruction, training and supervision necessary to ensure their health and safety and those who may be affected by their acts or omissions.
- Adequate resources are provided to provide provision in meeting health and safety requirements.
- A safe place of work is provided with adequate welfare and first aid provision
- The safe handling, storage and use of fuel, chemicals and substances
- Fire prevention measures and precautions are implemented
- Personal protective equipment is provided when required
- Employees will be consulted routinely on matters of health and safety by management

The health and safety policy will be reviewed annually.

Approved By: Ian White Managing Director



17th May 2018

Tom White Waste Ltd leading by example